



KANAWHA COUNTY SOLID WASTE AUTHORITY

600 Slack Street
Charleston, West Virginia 25301

Office: 304.342.4477
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KANAWHARECYCLES.ORG

JOB DESCRIPTION – MATERIALS PROCESSOR

The Kanawha County Solid Waste Authority is looking for a dependable individual to join our team as a Materials Processor. Potential candidate would be responsible for baling recyclable materials for the county recycling program. This individual should be able to work independently and is expected to operate various types of equipment daily - skid steer, forklift, baler. Some operational training is available; however, preference may be given to one who already possess these skills. Other daily duties include: assist with unloading recycling containers, load baler, tie off bales, stacking material bales, assist with loading recyclables for shipment, keeping drop site and processing site clean, assist individuals with unloading recyclables and all other duties as required or necessary.

Requires heavy physical work; heavy lifting, pushing, or pulling required of objects up to 100 pounds. Physical work is a primary part (more than 70%) of job. Work environment involves some exposure to hazards or physical risks, which require following basic safety precautions. Safety equipment provided.

MINIMUM REQUIREMENTS

Must possess a valid driver's license and be able to pass a drug test. High school diploma or GED – must be able to read and write instructions.

COMPENSATION

Rate of pay is \$13/hour, 40 hours/week. Paid vacation, sick and holidays. Benefits available: medical, dental, vision and life insurance.

APPLICATIONS

Deadline for applications is Monday, **March 13, 2023**. Application can be printed and hand completed.

Email completed applications to: director@kanawharecycles.org

Mail or Hand Deliver to:

Kanawha County Solid Waste Authority
600 Slack Street
Charleston, WV 25301

For questions, please contact Nicole Hunter at 304-342-4477.